

City of Preston

Regular City Council Meeting

December 13, 2021

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: J.T. Thomson, Richard Petersen, Matt Gerardy, Adam Reuter, Matt Petersen

OTHERS PRESENT: Marc Ruden-Origin Design, Bill Miller-Preston Police Chief, Deputy Clerk Sheryl Ganzer.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by R. Petersen, Seconded by M. Petersen. Motion carried unanimously.

CITIZEN/PUBLIC COMMENTS: None.

CONSENT AGENDA: Motion was made by M. Gerardy to approve the consent agenda as presented. A. Reuter seconded. Motion carried unanimously. Includes monthly financial reports, monthly utility reports, Class C Liquor license-Roy's Hideaway, rebates for Sue Schmidt-\$85.

Payee	Description	Amount
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$202.71
MAQUOKETA SENTINEL-PRESS	AD-EMPLOYMENT POLICE CHIEF	\$111.20
MIDWEST RADAR & EQUIPMENT	CALIBRATED RADAR/POLICE	\$80.00
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
OLY'S GARAGE	GAS - FD TRUCK 79	\$20.00
WESTSIDE AUTO REPAIR	TRUCK 708 BRAKE CALIPER	\$313.65
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$202.71
UNITED STATES CELLULAR	FD CELL BILL	\$28.24
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KIRBY WATER CONDITIONING	SOLAR SALT	\$22.00
S.J. SMITH WELDING SUPPLY	GAS-NITROGEN	\$66.00
OLY'S GARAGE	WIPER BLADES	\$72.27
OLY'S GARAGE	WIPER BLADES	\$70.30
PRESTON MUNICIPAL UTIL.	NOV 2021 UTILITIES	\$10,298.76
DISPLAY SALES	250 ASSORTED LED XMAS BULBS	\$312.50
KIMBALL MIDWEST	NUTS & BOLTS	\$75.18
LINDE GAS & EQUIPMENT INC	LOSS OF USE-3 OXYGEN CYLINDERS	\$1,311.00
MIDWEST PATCH	STREET STOP SIGNS	\$252.00
WELLMARK BLUE CROSS & BLUE SHIELD	DEC 2021 HEALTH INS.	\$9,028.23
IOWA MUN WORKERS COMP.	INSTALL 6 21-22 WORK COMP PREM	\$905.00
PRESTON MUNICIPAL UTIL.	OCT 2021 UTILITIES	\$192.01
PRESTON TELEPHONE COMPANY	OCT 2021 PHONE/INTERNET	\$78.81
BAKER & TAYLOR BOOKS	BOOKS	\$114.33
BOOK SYSTEMS INC.	CARD CATALOG-CLOUD	\$1,390.00
THE PENWORTHY COMPANY	BOOKS	\$426.93

ACCESS SYSTEMS	COPIER	\$98.77
DEMCO	BOXES, MARKERS, SUPPLIES	\$67.20
GO TECH	SAGE .50 SUBSCRIPTION	\$567.00
BADRICK'S SERVICE & SALES	REPAIRS TO GRASSHOPPER	\$35.20
DOGI-DOGI	DOGI BAGS/LINES - WALKING PATH	\$136.65
BWC EXCAVATING LC	MARVIN SUBDIVISION PAYMENT 5	\$292,711.67
BWC EXCAVATING LC	MARVIN SUBDIVISION PAYMENT 6	\$42,045.41
MAKIN' COPIES & MORE	FLIERS-HARVEST HGTS RIBBON CUTTING	\$72.22
ORIGIN DESIGN	SUB DIV-CONSTR OBSERVATION	\$9,300.00
POSTMASTER	1-CBU (12) MAIL BOX	\$1,755.00
PRESTON TELEPHONE COMPANY	UTILITY WORK AT THE SUBDIVISION	\$3,885.39
GANZER, SHERYL	MILEAGE - ECIA FALL MEETING	\$53.20
WEINSCHENK, TERESA	MILEAGE-BUDGET WORKSHOP	\$228.27
PRESTON TIMES	EV FOOTBALL-STATE	\$516.66
AMAZON CAPITAL SERVICES	COPY PAPER	\$29.04
	WHITE OUT/LEGAL PAPPER/FLASH	
AMAZON CAPITAL SERVICES	DRIVES	\$43.51
VC3 INC.	ITnBox SUPPORT	\$545.15
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$47.25
LYNCH DALLAS PC	GENERAL-OPEN RECORD REQ ADVICE	\$35.00
MAQUOKETA STATE BANK	MAINTENANCE FEE NOV 2021	\$43.87
UMB BANK N.A.	G.O. INTEREST PMT-HARVEST HTS.	\$10,184.79
ADVANTAGE ADMINISTRATORS	PSF - C. PIRTLE	\$10.17
JOHNSON, BROOKE	REFUND OF UTILITY DEPOSIT	\$157.98
	FIRE DEPT LOAN 82150 PRINC.&	
MAQUOKETA STATE BANK	INTEREST	\$892.37
IOWA RURAL WATER ASSOC.	2022 IRWA MEMBERSHIP DUES	\$225.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,309.00
CHEM RIGHT LABORATORIES, INC.	WATER SAMPLE LAB FEE	\$85.00
CORRPRO WATERWORKS	SERVICE CONTRACT - WATER TOWER	\$860.00
HAWKINS INC	AZONE/CHLORINE	\$537.77
J & R SUPPLY INC.	2 #7 TUBE ASSY (PKG 5)	\$198.00
	CHLORINE REAGENTS, HYDRANT	
USA BLUE BOOK	SUPPLIES	\$471.84
POSTMASTER	POSTAGE-LAB FEES	\$34.35
QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	\$196.38
IOWA ONE CALL	IOWA ONE CALL EMAILS	\$73.80
A & G ELECTRIC	2 METERS AND SWITCHES-WWTP	\$710.90
DORSEY & WHITNEY LLP	2019-2021 SRF SEWER IMP FINANCING	\$20,746.00
STAAB CONSTRUCTION CORP.	FINAL WWTF PAYMENT	\$5,000.00
BECKWITH COMMERCIAL ROOFING INC	ROOF REPAIR - LT. PLANT	\$379.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$9.18
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$118.47
WPPI	NOV 2021 POWER PURCHASE	\$37,569.44
CARDMEMBER SERVICE	PADLOCK SECURITY SEAL	\$43.04

CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$34.64
JOHN DEERE FINANCIAL	CONNECTOR	\$1,459.14
CLIFTON, BRUCE	DISHWASHER REBATE	\$50.00
PETERSEN, MATT	CLOTHES WASHER REBATE	\$35.00
PRESTON GROCERY	LT PLANT OPEN HOUSE SUPPLIES	\$26.29
SCHMIDT, SUE	CLOTHES WASHER REBATE	\$85.00
ZEIMET, MIKE	CENTRAL AIR REBATE	\$300.00
VAN METER INC	6-32 OZ CLEAR PULL LUBE	\$95.15
MAQUOKETA STATE BANK	ELECTRIC LOAN/INTEREST-81456	\$23,783.46
IOWA ASSOC. OF MUN. UTIL.	ANNUAL REGULATOR/RELIEF VALV INSP.	\$1,070.00
RIVER VALLEY ENERGY	849.3 GAL - UNLEADED 2.90/GAL	\$2,468.07
CLAYTON ENERGY CORPORATION	OCT 2021 COMMODITY INV.	\$17,238.49
CLAYTON ENERGY CORPORATION	NOVEMBER 2021 RESERVATION INV.	\$11,615.93
PEFA INC.	OCT 2021 PEFA COMM. INV	\$4,754.16
PEFA INC.	NOV 2021 PEFA COMM. INV.	\$16,777.35
MADISON NATIONAL LIFE INS CO INC	DEC 2021 LIFE INS.	\$190.34
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$2,714.00
WASTE AUTHORITY OF JACKSON COUNTY	NOV 2021 TIPPING FEES	\$2,845.43
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - NOV. 2021	\$306.24
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	DRUG TEST-RAY, ERIC	\$84.00
	TOTAL	<u>\$543,584.65</u>

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$378,039.36
DEBT SERVICE FUND	\$892.37
ROAD USE TAX FUND	\$10,184.79
INSURANCE RESERVE	\$10.17
CUSTOMER DEPOSITS	\$157.98
WATER FUND	\$7,423.62
SEWER FUND	\$19,664.94
ELECTRIC FUND	\$67,849.71
GAS FUND	\$53,994.33
GARBAGE FUND	\$5,367.38

NOV. 2021 REVENUES:

GENERAL FUND	\$60,017.62
ROAD USE TAX FUND	\$27,623.58
EMPLOYEE BENEFIT TAX	\$3,102.44
EMERGENCY	\$704.08
TIF	\$1,852.33
CUSTOMER DEPOSITS	\$213.67
DEBT SERVICE FUND	\$885.67
WATER FUND	\$24,078.88
SEWER FUND	\$29,464.51

ELECTRIC FUND	\$83,839.39
GAS FUND	\$47,291.10
GARBAGE FUND	\$14,443.87

APPROVAL OF PAYMENT REQUEST NO. 6 – BWC EXCAVATING IN THE AMOUNT OF \$42,045.41: Marc Ruden informed council that this is not Final payment request. Origin did a walkthrough of the sub-division today to determine a punch list of items that need to be finished up, but over-all it looks good. There will be a retainage held, plus double the cost of the value of punch list items for 30 days before final payment will be released. Discussion was held regarding the elevation levels. Council asked if they were done according to blue prints because of the slope on the south side. Ruden reported that it was graded according to specs and it followed the standard of care. Council wants to be sure it is included in the covenant that fill dirt must stay in the sub division and the City designates where the dirt is placed. A motion was made to approve Payment request to BWC in the amount of \$42,045.41 by M. Petersen. Seconded by JT Thomson. Motion carried unanimously.

SPONSORED PROJECT UPDATE: Marc Ruden reported that the project was still at the 60% - Review State Level. There are many items included in this level and he is working with them to determine what's a must and what's a suggestion to continue moving this forward. There are critical dates that need to be met. The project needs to go out for bid and the loan amendment approved before the 1st loan payment is made on June 1 2022 on the WWTP loan. Once a principal payment is made, 10% of that goes towards the Sponsored project. Ruden is pushing for a meeting to ensure deadlines are met so we don't loose grant dollars. Bids are needed by March 2022. Once that meeting takes place, he will report back to council.

APPOINTING TERESA WEINSCHENK TO JCEA BOARD for 2022: Teresa has served on the JCEA board for the past year and her position is up for renewal as she had filled the vacant spot for Patti Hoffman. M. Petersen felt that council should continue supporting Teresa's position on the board representing Preston. A motion to approved appointing Teresa to JCEA board was made by A. Reuter, seconded by M. Gerardy. Motion carried unanimously.

IISC PROJECTS: Through the Iowa Initiative for Sustainable Communities Program, Univ of IA students are currently partnering with Preston. Up for Spring semester are Pedestrian/Trails Connectivity and Copper Creek Campground projects. Consensus of Council is that this is a good relationship and to continue working forward on the currently scheduled projects and include Branding as they students have already assisted in the Marketing of Harvest Heights.

IOWA DOT APPLICATION FOR PEDESTRIAN CROSSINGS: Due to the current sidewalks not being ADA compliant, the Iowa DOT is rejecting the application at this time until the sidewalks can be installed according to the Iowa DOT guidelines in the spring then application can re-submitted for installing the pedestrian crossing signs.

TREE BOARD AND ORDINANCE UPDATE: A sample Tree Ordinance was reviewed by council. The sample ordinance included having a named "City Forester". Council would like to eliminate Forester and word it so that decisions are made by the "Consensus of the Tree Board". The Sample also limited board members to residents, council would like to change the word "residents" and open it up to surrounding "community members". Revisions are to be made and presented again at the next meeting.


WPPI METERING PROGRAM UPDATE: As part of the services WPPI provides is testing of Electric Meters. During recent testing it was discovered that there were some 3 phase commercial meters not correctly reading on all phases, creating a loss in revenue. Council would like to see Ray implement and report back on how he can track line loss and see what is the standard of percentage of acceptability is. Council would like to see all Utility Heads take turns attending 1 meeting per month and report back to council to discuss updates, needs and answer questions.

OATH OF OFFICE: Mayor Sieverding conducted the Oath of Office for elected council members: Matt Petersen, Matt Gerardy, Adam Reuter and JT Thomson. The Police Chief was called away on a call.

UPDATE ON U.S. CENSUS NUMBERS: A mailing has been sent to all residents of Preston in attempt to challenge the number of the 2020 Census. Preston's numbers are down from 1012 to 949. This decrease plays a huge deal in funding for Preston and Mayor Sieverding wants to encourage people to please respond and get the word out.

OTHER BUSINESS: A reminder that there is a Preston Growth & Development meeting this Thursday, Dec 16th at 6:00pm. Invites were mailed, notice was on Facebook and City website.

MOTION TO ADJOURN: With no further business to be presented to council, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Gerardy and seconded by JT Thomson. Motion carried unanimously. Meeting adjourned at 6:57 pm.



Mayor Tyler Sieverding

ATTEST:



Sheryl Ganzer, Deputy City Clerk